



Brighton & Hove City Council


COMMITTEE WORK PROGRAMME

Edition 6

KING'S HOUSE
GRAND AVENUE
HOVE
BN3 2LS
www.brighton-hove.gov.uk

Published 5 November 2012

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail both **key decisions**  and non-key decisions in the period covered by the Programme. Not all decisions can be listed because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Committee Work Programme highlights those items listed as key decisions to inform local residents of such matters that are to be considered. The exception being those issues which are dealt with under the urgency provisions.

For each decision included on the Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for November 2012				
POLICY & RESOURCES COMMITTEE				
25994	<p>Targeted Budget Management (TBM) 2012/13 Month 7 <i>Policy Committee Decision - Key</i> To update members on the Capital and Revenue financial performance of the Authority's General Fund Housing Revenue Account at month 7.</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: Jeff Coates Tel: 29-2364, Nigel Manvell Tel: 29-3104</p>
30147	<p>Treasury Management Policy Statement (incorporating the Annual Investment Strategy) 2012/13 - Mid year review <i>Policy Committee Decision - non-Key</i> A review of the action taken in the six months to September 2012 on the 2012/13 Treasury Management Policy Statement, including the 2012/13 Annual Investment Strategy</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30444	<p>Budget Update and Savings 2013/14 <i>Policy Committee Decision - Key</i> Latest budget estimates for setting the 2013/14 budget and savings proposals for 2013/14 and 2014/15</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: James Hengeveld Tel: 29-1242, Nigel Manvell Tel: 29-3104, Mark Ireland Tel: 29-1240, Catherine Vaughan Tel: 29-1333</p>
32239	<p>Council Tax Support - Final Scheme <i>Policy Committee Decision - Key</i> Report recommending the proposed new Council Tax Support scheme to replace Council Tax Benefit from April 2013</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012 13 Dec 2012		<p>Report of: Director of Finance</p> <p>Report Author: Tabitha Cork Tel: 29-1913, Graham Bourne Tel: 01273 - 29 - 1800, John Francis Tel: 29-1913, Valerie Pearce Tel: 291850</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
32278	<p>Council Tax Discounts and Exemptions reform <i>Policy Committee Decision - Key</i> Changes to Council Tax discounts for empty properties and second homes, and introduction of a Long Term Empty Property premium rate of Council Tax.</p> <p><i>Wards affected: All Wards</i></p>	<p>29 Nov 2012 13 Dec 2012</p>		<p>Report of: Director of Finance</p> <p>Report Author: Paul Ross-Dale Tel: 01273 - 29 - 1969</p>
32635	<p>City Performance Plan 12-13 report <i>Policy Committee Decision - non-Key</i> CPP and OHR 6 month report</p> <p><i>Wards affected:</i></p>	29 Nov 2012		<p>Report of: Chief Executive</p> <p>Report Author: Paula Black Tel: 29-1740</p>
31759	<p>Advertising & Sponsorship <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Head of Communications</p> <p>Report Author: John Shewell Tel: 29-1039, Jake Barlow</p>
31173	<p>Local Sustainable Transport Fund - Upgrade of the Real Time Passenger Information (RTPI) System <i>Policy Committee Decision - Key</i> To seek delegated authority to award the service and maintenance contract for the RTPI GPRS upgrade on completion of the OJEU process</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Rob Dickin Tel: 29 - 2233</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31287	<p>Framework for the Provision of Self Managed Temporary Accommodation Housing <i>Policy Committee Decision - Key</i> To invite property managers to join a framework which will enable them to provide the council with self managed temporary accommodation for use by homeless households and other statutory groups.</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Sylvia Peckham Tel: 293318</p>
32207	<p>Sustainability Action Plan <i>Policy Committee Decision - non-Key</i> For the council to adopt the draft Sustainability Action Plan; to seek endorsement as a One Planet Living Council from Bioregional; to extend the scope of One Planet Living to other partners across the city.</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Richard Tuset Tel: 29-5514, Mita Patel Tel: 29-3332, Geoff Raw Tel: 29-7329,</p>
32445	<p>Living Wage Accreditation <i>Policy Committee Decision - non-Key</i> Draft</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Chief Executive</p> <p>Report Author: Matthew Wragg Tel: 29-3944</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31465	<p>Black Rock Temporary Use <i>Policy Committee Decision - non-Key</i> To seek Committee approval for Heads of Terms and Agreement For Lease for proposed temporary use on the Black Rock site Madeira Drive.</p> <p><i>Wards affected: Rottingdean Coastal</i></p>	29 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Toni Manuel Tel: 29-0394</p>
27936	<p>Royal Pavilion and Museums Catering Contract <i>Policy Committee Decision - Key</i> To seek approval to award the contract for the Royal Pavilion & Museums.</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: Abigail Thomas Tel: 29-2828</p>
31594	<p>Procurement of Gullies and Soakaways Contract <i>Policy Committee Decision - Key</i> This report seeks permission to tender for a Gullies and Soakaways Cleansing Contract.</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>
32270	<p>Metro Wireless Concession Agreement <i>Policy Committee Decision - Key</i> Seeking approval to award a service concession contract to deliver a Metro Wireless network using the cities public assets.</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: Paul Colbran Tel: 29-0283</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
32568	<p>Voice and Unified Communications Services Procurement <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: Paul Colbran Tel: 29-0283</p>
32240	<p>Local Discretionary Social Fund Scheme <i>Policy Committee Decision - Key</i></p> <p>Proposed scheme for a local replacement to what is now Crisis Loans and Community Care Grants.</p> <p><i>Wards affected: All Wards</i></p>	<p>29 Nov 2012</p> <p>13 Dec 2012</p>		<p>Report of: Director of Finance</p> <p>Report Author: John Francis Tel: 29-1913, Tabitha Cork Tel: 29-1913, Graham Bourne Tel: 01273 - 29 - 1800, Valerie Pearce Tel: 291850</p>
32401	<p>Insurance Tender 2013 <i>Policy Committee Decision - non-Key</i></p> <p>To seek approval of the Policy & Resources Committee for the Director of Finance to be given delegated powers, following consultation with the Chair and Opposition Spokesperson, to award the contract or contracts and take all other steps necessary for the implementation of the proposals.</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: Steve Frost</p>

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32566	<p>Rugby World Cup 2015 <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Commissioner, Culture</p> <p>Report Author: Toby Kingsbury Tel: 29- 2701, Paula Murray Tel: 29-2536</p>
32020	<p>Advertising & Sponsorship - Exempt Category 3 <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012	Financial Information relating to tender documents.	<p>Report of: Monitoring Officer / Head of Law</p> <p>Report Author: Jake Barlow</p>
32638	<p>Royal Pavilion and Museums Catering Contract - Exempt Category 3 <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Commissioner, Culture</p> <p>Report Author: Janita Bagshawe Tel: 29- 2840, Abigail Thomas Tel: 29- 2828</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
CHILDREN & YOUNG PEOPLE COMMITTEE				
31514	<p>Two Year Old Free Early Learning Entitlement <i>Policy Committee Decision - Key</i> Report details proposed strategy for extending entitlement to free early learning entitlement to 20 per cent of the city's two year olds in 2013, and 40 per cent in 2014, and associated costs.</p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2012		Report of: Strategic Director, People Report Author: Vicky Jenkins Tel: 29-6110
31551	<p>Sure Start and Children's Centres Strategy <i>Policy Committee Decision - Key</i> To agree the future strategy for Sure Start and Children's Centres in the context of the proposed budget savings.</p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2012		Report of: Strategic Director, People Report Author: Caroline Parker Tel: 29-3587
31598	<p>Social Work Health Check <i>Policy Committee Decision - non-Key</i> In order comply with a national guidelines and reassure Members and Officers, the report will detail overall demand and trends, vacancy levels, staff turnover and caseloads (and any other local measures we wish to include) to ensure the safe and healthy functioning of children's social work</p> <p>It also important that Members and Officers are clear that effective action is in place to address any issues and ensure that vulnerable children are not detrimentally affected.</p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2012		Report of: Strategic Director, People Report Author: Richard Hakin Tel: 29-5375, Nigel Hancock Tel: 29-5383

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
32323	<p>Brighton and Hove City Council: Annual Standards and School Performance Report 2011 / 2012 <i>Other Committee Decision</i> This report provides a summary of standards and achievement of Brighton and Hove schools for the academic year 2011 – 2012</p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Hilary Ferries Tel: 29-3738</p>
32252	<p>Equality and Anti-Bullying Work in Schools <i>Other Committee Decision</i> Focus on bullying and prejudiced based incidents: This report provides a summary of bullying data (Safe and Well School Survey) for 2011 and racist and religiously motivated incident data for 2010-11. The change in national and local policy related to the reporting of racist and religiously motivated incidents will be outlined along with the new local authority request for schools to return their bullying data by type. Support for schools to fulfil requirements under the Public Sector Duty of the Equality Act will also be detailed.</p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Michaela Isaacs Tel: 29-3516</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
32628	<p>The New SEN Partnership Strategy 2012-2017 <i>Other Committee Decision</i> The new strategy has been developed in the context of much strengthened partnership between the LA, schools and school governors, parents and other agencies and services in health and social care across the City. To improving outcomes for our children and young people with SEN, rather than on processes.</p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Jo Lyons Tel: 293514</p>
HOUSING COMMITTEE				
32403	<p>LV Procurement <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	14 Nov 2012 29 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Rosie Wakley</p>
32707	<p>Home Energy Efficiency Investment Options - Green Deal <i>Policy Committee Decision - non-Key</i> Update on existing energy efficiency programme and future funding options. Outline of Green Deal models & options available including opportunity for further sub-regional work</p> <p><i>Wards affected: All Wards</i></p>	14 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Martin Reid Tel: 29-3321, Miles Davidson Tel: 29 - 3150</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
30971	<p>PortZED: Agreement to release Eco Town Grant <i>Policy Committee Decision - non-Key</i> The City Council was successful in bidding for capital grant under central Government's Eco Towns scheme for Shoreham Harbour. A grant of £460,000 is available to assist in providing a visitors centre at the proposed PortZED development at Aldrington Basin, should it receive planning permission. This report seeks agreement on the broad terms and conditions under which the grant will be released.</p> <p><i>Wards affected: Wish</i></p>	15 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Mike Holford Tel: 29-2501</p>
31119	<p>Adoption of SPD12 - Design Guide for Extensions & Alterations <i>Policy Committee Decision - non-Key</i> Adoption of SPD12 - Design Guide for Extensions & Alterations</p> <p><i>Wards affected: All Wards</i></p>	15 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Claire Burnett Tel: 29-2470</p>
31259	<p>Alternative Model for Delivery of Visitor Information Service <i>Policy Committee Decision - Key</i> To seek committee approval for an alternative model of delivery of the Visitor Information Service.</p> <p><i>Wards affected: All Wards</i></p>	15 Feb 2013 7 Mar 2013		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Suzanne Mantell Tel: 29 - 2613</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31459	<p>Black Rock Temporary Use <i>Policy Committee Decision - non-Key</i> To seek agreement in principle to grant Landlords consent for proposed temporary use on the Black Rock site Madeira Drive.</p> <p><i>Wards affected: Rottingdean Coastal</i></p>	15 Nov 2012		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Toni Manuel Tel: 29-0394</p>
31467	<p>Seafront Fees and Charges 2013/14 <i>Policy Committee Decision - non-Key</i> To seek Committee approval for proposed Seafront fees and charges for the financial year 2013/14.</p> <p><i>Wards affected: All Wards</i></p>	15 Nov 2012		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Toni Manuel Tel: 29-0394</p>
ADULT CARE & HEALTH COMMITTEE				
30649	<p>Day services commissioning plan (including day activities policy) <i>Policy Committee Decision - Key</i> To report on the outcome of consultation undertaken and to seek approval for the commissioning plan for day services</p> <p><i>Wards affected: All Wards</i></p>	19 Nov 2012		<p>Report of: Director of Adult Social Services</p> <p>Report Author: Anne Hagan Tel: 01273 296370</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30920	<p>Developments at Craven Vale <i>Policy Committee Decision - Key</i> For noting Joint Adult Social Care and Health capital developments with an on going service and revenue commitments. The build is in Queens Park ward but the services is for the whole city.</p> <p><i>Wards affected: All Wards</i></p>	<p>28 Jan 2013 18 Mar 2013 21 Mar 2013</p>		<p>Report of: Director of Adult Social Services</p> <p>Report Author: Jane MacDonald Tel: 29-5038</p>
AUDIT & STANDARDS COMMITTEE				
32648	<p>Audit Commission: Annual Audit Letter 2011/12 <i>Regulatory Committee Decision</i></p> <p><i>Wards affected: All Wards</i></p>	20 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: Ian Withers Tel: 29-1323</p>
32646	<p>Annual Governance Statement 2011/12 - Action Plan and Progress Update <i>Regulatory Committee Decision</i> Update on progress made with actions arising from the Annual Governance Statement 2011/12</p> <p><i>Wards affected: All Wards</i></p>	20 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: Ian Withers Tel: 29-1323</p>

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32652	<p>External Audit - Verbal Update on Progress <i>Regulatory Committee Decision</i> Verbal Update by Ernst & Young (External Audit) on work for year, update on transfer from Audit Commission and approach.</p> <p><i>Wards affected: All Wards</i></p>	20 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: Ian Withers Tel: 29-1323</p>
32644	<p>Internal Audit Progress Report 2012/13 <i>Regulatory Committee Decision</i> Update on progress against Internal Audit Plan 2012/13 including any key issues emerging</p> <p><i>Wards affected: All Wards</i></p>	20 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: Ian Withers Tel: 29-1323</p>
32603	<p>Standards Update <i>Regulatory Committee Decision</i></p> <p><i>Wards affected:</i></p>	20 Nov 2012		<p>Report of: Monitoring Officer / Head of Law</p> <p>Report Author: Brian Foley Tel: 291229</p>

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LICENSING COMMITTEE				
26185	<p>Statement of Gambling Policy pursuant to the Gambling Act 2005 <i>Non-Key</i> To seek Full Council Approval for the Gambling Policy</p> <p><i>Wards affected: All Wards</i></p>	<p>22 Nov 2012 13 Dec 2012</p>		<p>Report of: Strategic Director, Place</p> <p>Report Author: Tim Nichols Tel: 29-2163, Jean Cranford Tel: 29-2550</p>
31213	<p>Licence fees 2013/14 <i>Regulatory Committee Decision</i> Proposed fees and charges for 2013/14 relating to street trading, sex establishments, gambling premises, taxi licensing and other licensing functions</p> <p><i>Wards affected: All Wards</i></p>	22 Nov 2012		<p>Report of: Head of Planning and Public Protection</p> <p>Report Author: Jean Cranford Tel: 29-2550</p>
32544	<p>Hackney Carriage Unmet Demand Survey <i>Regulatory Committee Decision</i> To present results of Hackney Carriage Unmet Demand Survey</p> <p><i>Wards affected: All Wards</i></p>	22 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Martin Seymour Tel: 296659, Jean Cranford Tel: 29-2550</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
32549	<p>Hackney Carriage / Private Hire Trade Ethnicity Monitoring <i>Regulatory Committee Decision</i> To report the results of ethnicity monitoring 2011/12</p> <p><i>Wards affected: All Wards</i></p>	22 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Martin Seymour Tel: 296659, Jean Cranford Tel: 29-2550</p>
32551	<p>CCTV monitoring in licensed Hackney Carriage and Private Hire Vehicles - Update <i>Regulatory Committee Decision</i> To update members on the implementation of CCTV</p> <p><i>Wards affected: All Wards</i></p>	22 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Martin Seymour Tel: 296659, Jean Cranford Tel: 29-2550</p>
32547	<p>Wheelchair Accessibility Policy for Hackney Carriage and Private Hire, Drivers, Vehicles and Operators <i>Regulatory Committee Decision</i> To report progress on the development of a wheelchair accessibility policy</p> <p><i>Wards affected: All Wards</i></p>	22 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Martin Seymour Tel: 296659, Jean Cranford Tel: 29-2550</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
TRANSPORT COMMITTEE				
30654	<p>Fiveways Safer Routes to school scheme <i>Policy Committee Decision - non-Key</i> Engineering scheme to improve the safety of walking and cycling journeys at school journey times. Involves three schools: Varndean School, Dorothy Stringer School, Balfour Primary.</p> <p><i>Wards affected: Withdean</i></p>	27 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Matthew Thompson Tel: 29-3705</p>
30924	<p>Brighton & Hove a 20mph city? <i>Policy Committee Decision - Key</i> Report on the public consultation on the citywide 20mph proposals.</p> <p><i>Wards affected: All Wards</i></p>	27 Nov 2012	N/A	<p>Report of: Strategic Director, Place</p> <p>Report Author: Phil Clarke Tel: 29-3705</p>
30928	<p>Pedestrian Crossing Priority Locations. <i>Policy Committee Decision - Key</i> This report identifies the pedestrian priority crossing locations based on the new pedestrian prioritisation system. It also asks for permission to proceed with the construction of those crossing points identified within the report within the financial year 2012/13</p> <p><i>Wards affected: All Wards</i></p>	27 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Tracy Beverley Tel: 29-2813</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30948	<p>Pedal Cycle Parking Places <i>Policy Committee Decision - non-Key</i> This report is to hear the objections of the TROs for pedal cycle parking place in Lansdowne Place and Whitecross Street and for the committee to make a decision on whether to overrule the objections or not.</p> <p><i>Wards affected: Brunswick & Adelaide; St Peter's & North Laine</i></p>	27 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Adrian Barritt Tel: 29-3860</p>
32411	<p>Trial scheme to allow Powered two wheelers to use bus lanes <i>Policy Committee Decision - Key</i> Scheme to allow motorcycles to use bus lanes on the A259 (Saltdean to Ovingdean Roundabout) and the A23 (north of Preston Drove) in a time limited, monitored scheme.</p> <p><i>Wards affected: Patcham; Rottingdean Coastal; Withdean</i></p>	27 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Matthew Thompson Tel: 29-3705, Tabitha Rohrer</p>
32570	<p>Permit scheme business case for Brighton and Hove <i>Policy Committee Decision - non-Key</i> This report outlines a business case for introducing a permit scheme in the city.</p> <p><i>Wards affected: All Wards</i></p>	27 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jeff Elliott Tel: 29-2468</p>

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32651	<p>Transport/Highway Maintenance <i>Non-Report Item</i></p> <p><i>Wards affected: All Wards</i></p>	27 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Christina Liassides Tel: 29-2036</p>
ENVIRONMENT & SUSTAINABILITY COMMITTEE				
31378	<p>Communal Recycling City Centre <i>Policy Committee Decision - non-Key</i></p> <p>Report seeking: - Outline approval for business case to roll out communal recycling in the city centre -Permission to consult on communal recycling</p> <p><i>Wards affected:</i></p>	28 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>
31746	<p>Nomination of Sites for Queen Elizabeth II Fields Challenge <i>Policy Committee Decision - non-Key</i></p> <p>To seek approval for a list of open spaces nominated for protection by Fields in Trust</p> <p><i>Wards affected: All Wards</i></p>	28 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
32107	<p>Environmental Management System <i>Policy Committee Decision - non-Key</i> A report on progress on the council's ISO 14001 Environmental Management System and Sustainable Events Programme covering Events and Venues. Recommending further development of the Sustainable Events Programme to achieve new ISO 20121 events standard by end of 2012 and maintain the ISO 14001 Environmental Management Systems certification.</p> <p><i>Wards affected: All Wards</i></p>	28 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Shelaine Siepel, Adam Bates Tel: 29-2600</p>
Decisions Anticipated for December 2012				
Decisions Anticipated for January 2013				
POLICY & RESOURCES COMMITTEE				
25996	<p>Council Tax Base 2013/14 <i>Policy Committee Decision - Key</i> To set the council tax base and establish the estimated revenue from Council Tax for 2013/14</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013		<p>Report of: Director of Finance</p> <p>Report Author: Mark Ireland Tel: 29-1240, James Hengeveld Tel: 29-1242</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
32248	<p>Business Rates Retention forecast 2013/14 <i>Policy Committee Decision - Key</i> To approve the NNDR1 return for 2013/14 in time to notify DCLG and East Sussex Fire Authority by 31st January 2013. Member approval is likely to be required by legislation.</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013		<p>Report of: Director of Finance</p> <p>Report Author: Heather Bentley Tel: 29-1244, Mark Ireland Tel: 29-1240</p>
32506	<p>Submission City Plan, Part 1 <i>Policy Committee Decision - Key</i> Approval of the City Plan Part 1 (including three annexes and supporting documents) for publication consultation and submission to the Secretary of State</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013 31 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Helen Gregory Tel: 29-2293</p>
30298	<p>Community Safety, Crime Reduction and Drugs Strategy 2011-2014 <i>Policy Committee Decision - Key</i> This document describes Brighton and Hove's Community Safety, Crime Reduction and Drugs Strategy for 2011-2014</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013 31 Jan 2013		<p>Report of: Commissioner Community Safety</p> <p>Report Author: Linda Beanlands Tel: 29-1115, Charlotte Farrell Tel: 01273 - 1099</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
26001	<p>Health and Safety Annual Service Plan 2013/14 <i>Policy Committee Decision - Key</i> To approve the annual service plan. To ensure transparency and accountability the Council details its planned health & safety enforcement and advice work in a service plan as required by Section 18 of the Health & Safety at Work etc Act 1974.</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013 31 Jan 2013		Report of: Strategic Director, Place Strategic Director, Place Report Author: Roy Pickard Tel: 29-2145
25998	<p>Official Feed and Food Controls Service Plan 2013/14 <i>Policy Committee Decision - Key</i> To seek approval for the Feed and Food Controls Service Plan. To ensure transparency and accountability the Council details its planned food safety and standards work in a service plan as required by the food standards agency.</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013 31 Jan 2013		Report of: Strategic Director, Place Strategic Director, Place Report Author: Nick Wilmot Tel: 29-2157
30019	<p>Quarterly Surveillance Report (January 2013) <i>Policy Committee Decision - non-Key</i> Update on surveillance activity carried out by officers in previous quarter</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013		Report of: Director of Finance Report Author: Jo Player Tel: 29-4086

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
28399	<p>Shoreham Harbour Joint Area Action Plan and Development Briefs <i>Policy Committee Decision - Key</i> To agree to public consultation on issues and options for the (draft) Shoreham Harbour Joint Area Action Plan. The Plan is being produced jointly with Adur District Council and West Sussex County Council.</p> <p><i>Wards affected: South Portslade; Wish</i></p>	<p>17 Jan 2013 31 Jan 2013</p>		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Mike Holford Tel: 29-2501</p>
30942	<p>Former Peter Pan site - Lease agreement <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: East Brighton</i></p>	<p>17 Jan 2013</p>		<p>Report of: Strategic Director, Place</p> <p>Report Author: Toni Manuel Tel: 29-0394</p>
CHILDREN & YOUNG PEOPLE COMMITTEE				
31600	<p>Youth Justice Service Plan 12-13 Revised <i>Policy Committee Decision - non-Key</i> The revised action plan for the Youth Offending Service takes into account the findings of the Peer Review and HM Probation Inspection reports and identifies the partnership's six agreed service priorities for Youth Justice in Brighton & Hove</p> <p><i>Wards affected: All Wards</i></p>	<p>14 Jan 2013</p>		<p>Report of: Strategic Director, People</p> <p>Report Author: Andy Whippey Tel: 29-5391, Anna Gianfrancesco Tel: 29-3966</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
TRANSPORT COMMITTEE				
31368	<p>City Wide Parking Review <i>Policy Committee Decision - Key</i> A report on the results of the city wide parking review consultation including a local authorities comparison research together with recommendations in respect of parking management policy and a proposed programme of resident parking scheme consultations</p> <p><i>Wards affected: All Wards</i></p>	15 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Owen McElroy Tel: 29-0368</p>
32489	<p>Resident parking scheme consultation results <i>Policy Committee Decision - non-Key</i> The results of the consultation in the London Road Station North and Round Hill areas.</p> <p><i>Wards affected: Hollingdean & Stanmer; Preston Park; St Peter's & North Laine</i></p>	15 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Charles Field Tel: 29-3329</p>
31383	<p>Amex Community Stadium Residents Parking Proposals - Consideration of Informal Consultation Results <i>Policy Committee Decision - non-Key</i> To consider the results of the informal consultation into proposed resident parking schemes for Coldean and Moulsecoomb</p> <p><i>Wards affected: Hollingdean & Stanmer; Moulsecoomb & Bevendean</i></p>	15 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Owen McElroy Tel: 29-0368</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
32449	<p>Old Town traffic Regulation Orders <i>Policy Committee Decision - non-Key</i> Consideration of objections to Traffic Regulation Orders advertised as part of the Old Town transport scheme</p> <p><i>Wards affected: Regency</i></p>	15 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Tom Campbell Tel: 29-3328</p>
31986	<p>Seven Dials Improvement Project - Consultation Results and Way Forward <i>Policy Committee Decision - Key</i> To outline the results of the public consultation and seek permission to advertise TRO's and commence construction of the scheme</p> <p><i>Wards affected: Goldsmid; Queen's Park; Regency; St Peter's & North Laine</i></p>	15 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Robin Reed Tel: 29-3856, Tabitha Rohrer</p>
HOUSING COMMITTEE				
32159	<p>Housing Revenue Account Budget 2013/14 <i>Policy Committee Decision - Key</i> To agree the budget estimates including savings proposals, reserve levels, rent and service charge levels, for the Housing Revenue Account (HRA) 2013/14 and recommend approval by Policy & Resources & Full Council.</p> <p><i>Wards affected: All Wards</i></p>	16 Jan 2013 14 Feb 2013		<p>Report of: Director of Finance, Strategic Director, Place</p> <p>Report Author: Sue Chapman Tel: 29-3105</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
32157	<p>Housing Revenue Account Capital Programme 2013-2016 <i>Policy Committee Decision - Key</i> To agree the Housing Revenue Account Capital Programme Budget and financing for 2013/14 and recommend approval by Policy & Resources Committee</p> <p><i>Wards affected: All Wards</i></p>	16 Jan 2013 14 Feb 2013		Report of: Director of Finance, Strategic Director, Place Report Author: Susie Allen Tel: 294499
31587	<p>Tenancy Strategy 2013 <i>Policy Committee Decision - non-Key</i> The Localism Act makes it a statutory duty for each local authority in England to produce and publish a strategic Tenancy Strategy that will guide providers of social housing in development of their tenancy policies.</p> <p><i>Wards affected: All Wards</i></p>	16 Jan 2013		Report of: Strategic Director, Place Report Author: Andy Staniford Tel: 29-3159
ADULT CARE & HEALTH COMMITTEE				
31327	<p>Fee Levels in Adult Social Care Services 2013/14 <i>Policy Committee Decision - Key</i> To approve the fee's that will be paid to service providers for adult social care services.</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2013		Report of: Director of Adult Social Services Report Author: Anne Hagan Tel: 01273 296370, Jane MacDonald Tel: 29-5038

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31380	<p>Charging for Adult Social Care Services 2013/14 <i>Policy Committee Decision - Key</i> This report proposes the financial charges for people who use social care services during 2013/14.</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2013		Report of: Director of Adult Social Services Report Author: Angie Emerson Tel: 01273 295666
32563	<p>Review of Home Care Contract <i>Officer Decision - Key</i> This report summarises the issues that have emerged through the review of the implementation of the new home care contract and details options for consideration</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2013	Not applicable	Report of: Director of Adult Social Services Report Author: Debbie Greening Tel: 29-5739
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
Decisions Anticipated for February 2013				
POLICY & RESOURCES COMMITTEE				
26069	<p>Targeted Budget Management (TBM) 2012/13 Month 9 <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013		Report of: Director of Finance Report Author: Jeff Coates Tel: 29-2364, Nigel Manvell Tel: 29-3104

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
26018	<p>General Fund Revenue Budget & Council Tax 2013/14 <i>Policy Committee Decision - Key</i> To agree the revenue budget and council tax for 2013/14 and recommend approval by Full Council</p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013 28 Feb 2013		Report of: Director of Finance Director of Finance Report Author: James Hengeveld Tel: 29-1242, Mark Ireland Tel: 29-1240
26020	<p>Capital Resources & Capital Investment Programme 2013/14 <i>Policy Committee Decision - Key</i> To agree the planned capital investment programme for all council services and recommend approval by Full Council.</p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013 28 Feb 2013		Report of: Director of Finance Director of Finance Report Author: James Hengeveld Tel: 29-1242
26054	<p>Housing Revenue Account Budget 2013/14 <i>Policy Committee Decision - Key</i> To agree the budget estimates including savings proposals, reserve levels, rent and service charge levels, for the Housing Revenue Account (HRA) 2013/14 and recommend approval by Full Council.</p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013 28 Feb 2013		Report of: Strategic Director, Place Strategic Director, Place Report Author: Sue Chapman Tel: 29-3105

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
32155	<p>Housing Revenue Account Capital Programme 2013-2016 <i>Policy Committee Decision - Key</i> To agree the Housing Revenue Account Capital Programme Budget and financing for 2013/14</p> <p><i>Wards affected: All Wards</i></p>	<p>14 Feb 2013 14 Feb 2013</p>		<p>Report of: Strategic Director, Place, Director of Finance</p> <p>Report Author: Susie Allen Tel: 294499</p>
ENVIRONMENT & SUSTAINABILITY COMMITTEE				
Decisions Anticipated for March 2013				
POLICY & RESOURCES COMMITTEE				
30151	<p>Annual Investment Strategy 2013/14 <i>Policy Committee Decision - Key</i> A report to recommend the 2013/14 Annual Investment Strategy</p> <p><i>Wards affected: All Wards</i></p>	<p>21 Mar 2013 28 Mar 2013</p>		<p>Report of: Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>
26151	<p>Planned Maintenance Budget Allocation 2013-14 and Programme of Works for the Council's Operational Buildings <i>Policy Committee Decision - Key</i> Report on the proposed 2013-14 budget allocation of planned maintenance works to the council's operational buildings to include civic, historic, commercial and social care properties.</p> <p><i>Wards affected: All Wards</i></p>	<p>21 Mar 2013</p>		<p>Report of: Strategic Director, Place</p> <p>Report Author: Angela Dymott Tel: 29-1450</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30149	<p>Treasury Management Policy Statement 2013/14 <i>Policy Committee Decision - Key</i> A report to recommend the 2013/14 Treasury Management Policy Statement, incorporating the Treasury Management Practices and Schedules</p> <p><i>Wards affected: All Wards</i></p>	21 Mar 2013		<p>Report of: Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>
ADULT CARE & HEALTH COMMITTEE				
CHILDREN & YOUNG PEOPLE COMMITTEE				
28157	<p>Admissions Arrangements for Brighton & Hove Schools 2014/15 <i>Policy Committee Decision - Key</i> To set out the proposed admission arrangements for community schools for 2014/15 and proposed admission numbers for all maintained schools in the City.</p> <p>To set out the revised schemes for co-ordinated admissions, including key dates, and also the background to consultation with Voluntary Aided schools on their admission arrangements.</p> <p><i>Wards affected: All Wards</i></p>	11 Mar 2013 28 Mar 2013		<p>Report of: Strategic Director, People</p> <p>Strategic Director, People</p> <p>Report Author: Gil Sweetenham Tel: 29-3474</p>
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
HOUSING COMMITTEE				
TRANSPORT COMMITTEE				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
LICENSING COMMITTEE				
Decisions Anticipated for April 2013				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
ENVIRONMENT & SUSTAINABILITY COMMITTEE				
TRANSPORT COMMITTEE				
31388	<p>Amex Community Stadium Residents Parking Proposals - Consideration of Objections and Representations to Traffic Regulation Orders</p> <p><i>Policy Committee Decision - non-Key</i></p> <p>To consider the results of the formal consultation following advertising of traffic regulation orders for proposed resident parking schemes for Coldean and Moulsecoomb.</p> <p><i>Wards affected: Hollingdean & Stanmer; Moulsecoomb & Bevendean</i></p>	30 Apr 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Owen McElroy Tel: 29-0368</p>
Decisions Anticipated for May 2013				
POLICY & RESOURCES COMMITTEE				
26158	<p>Asset Management Fund 2013/14</p> <p><i>Policy Committee Decision - Key</i></p> <p>To seek approval for the allocation of the Asset Management Fund 2013/14</p> <p><i>Wards affected: All Wards</i></p>	2 May 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Angela Dymott Tel: 29-1450</p>

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30021	<p>Quarterly Surveillance Report (May 2013) <i>Policy Committee Decision - non-Key</i> Update on surveillance activity carried out by officers in previous quarter</p> <p><i>Wards affected: All Wards</i></p>	2 May 2013		Report of: Director of Finance Report Author: Jo Player Tel: 29-4086
HOUSING COMMITTEE				
Decisions anticipated for June 2013				
POLICY & RESOURCES COMMITTEE				
ADULT CARE & HEALTH COMMITTEE				
CHILDREN & YOUNG PEOPLE COMMITTEE				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
HOUSING COMMITTEE				
LICENSING COMMITTEE				
Decisions anticipated for July 2013				
Decisions anticipated for August 2013				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ITEMS PREVIOUSLY LISTED IN THE COMMITTEE WORK PROGRAMME BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED				
29414	<p>Volks Railway- Replacement of Siding Sheds <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: Rottingdean Coastal</i></p>			<p>Report of: Strategic Director, Communities</p> <p>Report Author: Toni Manuel Tel: 29-0394</p>
29463	<p>Patcham Court Farm Site <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: Patcham</i></p>			<p>Report of: Strategic Director, Resources</p> <p>Report Author: Ralph Long Tel: 29-1442, Angela Dymott Tel: 29-1450</p>
29738	<p>Patcham Court Farm Site - Exempt Category 3 <i>Policy Committee Decision - non-Key</i> Re-marketing of development site</p> <p><i>Wards affected: Patcham</i></p>			<p>Report of: Strategic Director, Resources</p> <p>Report Author: Angela Dymott Tel: 29-1450</p>